



**Finance and Facilities Committee  
Meeting Minutes  
January 24, 2023**

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A meeting of the Finance and Facilities Committee of the Board of Trustees was held on Tuesday, January 24, 2023.

Committee members present: Jay Cowles, Chair; Victor Ayemobuwa, Jim Grabowska, Tim Huebsch, Jerry Janezich, April Nishimura, and Kathy Sheran.

Committee members absent: None

Other board members present: Alex Cirillo, Dawn Erlandson, Roger Moe, George Soule

Staff present: Devinder Malhotra, Chancellor; Bill Maki, Vice Chancellor for Finance and Facilities

The meeting materials for this meeting are available <[here](#)>, starting on page 54. An audio recording of the meeting is available <[here](#)>.

Committee Chair Cowles called the meeting to order at 2:02 p.m.

**Agenda Item 1: Approval of the Meeting Minutes for November 16, 2022**

Committee Chair Cowles asked if there were any changes or amendments to the minutes, then asked for a motion. Trustee Sheran made the motion and Trustee Huebsch provided a second.

A roll call vote was conducted. The vote was as follows:

Trustee Ayemobuwa	Aye
Trustee Cowles	Aye
Trustee Grabowska	Aye
Trustee Huebsch	Aye
Trustee Janezich	Aye
Trustee Nishimura	Aye
Trustee Sheran	Aye



**Agenda Item 2: Contracts Requiring Board Approval**

Committee Chair Cowles invited Vice Chancellor Bill Maki to present the five contracts that required board approval as detailed in the meeting materials. The meeting materials for this item begin on page 61.

Committee Chair Cowles asked committee members to consider the following recommended committee motion for **Agenda Item 2a: Crawford B. Hall Restroom Renovation, Minnesota State University, Mankato:**

*The Finance and Facilities Committee recommends that the Board of Trustees authorize the chancellor or the chancellor’s designee to enter into a construction contract not to exceed \$1,700,000 to renovate Crawford B Hall restrooms at Minnesota State University, Mankato. The Board of Trustees directs the chancellor or their designee to execute all necessary documents.*

Trustee Huebsch made the motion and Trustee Grabowska seconded. A roll call vote was conducted. The vote was as follows:

Trustee Ayemobuwa	Aye
Trustee Cowles	Aye
Trustee Grabowska	Aye
Trustee Huebsch	Aye
Trustee Janezich	Aye
Trustee Nishimura	Absent
Trustee Sheran	Aye

The committee voted to approve the recommended motion.

Committee Chair Cowles asked committee members to consider the following recommended committee motion for **Agenda Item 2b: Social Media Ad Placement, Minnesota State University, Mankato:**

*The Finance and Facilities Committee recommends that the Board of Trustees authorize the chancellor or the chancellor’s designee to enter a contract with Carnegie Dartlet, not to exceed \$2,250,000 and with a term of five years for the purposes of procuring a Digital advertising partner to strategize, advise on and implement ad campaigns on social media platforms. The Finance and Facilities Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Trustee Sheran made the motion and Trustee Huebsch seconded. A roll call vote was conducted. The vote was as follows:

Trustee Ayemobuwa Aye  
Trustee Cowles Aye  
Trustee Grabowska Aye  
Trustee Huebsch Aye  
Trustee Janezich Aye  
Trustee Nishimura Aye  
Trustee Sheran Aye

The committee voted to approve the recommended motion.

Committee Chair Cowles asked committee members to consider the following recommended committee motion for **Agenda Item 2c: eProcurement, Contracts, and Sourcing Enterprise Software Renewal, System Office:**

*The Finance and Facilities Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter into an amendment with JAGGAER to add \$1,508,992 and two years and 93 days to bring the total contract to a term of nine years through June 30, 2025, and not to exceed amount of \$5,865,433 for the purposes of providing e-procurement solutions. The Finance and Facilities Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Trustee Janezich made the motion and Trustee Ayemobuwa seconded. A roll call vote was conducted. The vote was as follows:

Trustee Ayemobuwa Aye  
Trustee Cowles Aye  
Trustee Grabowska Aye  
Trustee Huebsch Aye  
Trustee Janezich Aye  
Trustee Nishimura Aye  
Trustee Sheran Aye

The committee voted to approve the recommended motion.

Committee Chair Cowles asked committee members to consider the following recommended committee motion for **Agenda Item 2d: External Auditing Services FY2023-FY2026, System Office:**

\*Clarification for the minutes: This contract begins March 23, 2023 which is FY23, and ends June 30, 2026 which is the end of FY26.

*The Finance and Facilities Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter a contract with CliftonLarsonAllen, not to exceed \$1,343,500 over the course of three years for the purpose of providing external auditing services. The Finance and Facilities Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Trustee Janezich made the motion and Trustee Huebsch seconded. A roll call vote was conducted. The vote was as follows:

Trustee Ayemobuwa	Aye
Trustee Cowles	Aye
Trustee Grabowska	Aye
Trustee Huebsch	Aye
Trustee Janezich	Aye
Trustee Nishimura	Aye
Trustee Sheran	Aye

The committee voted to approve the recommended motion.

Committee Chair Cowles asked committee members to consider the following recommended committee motion for **Agenda Item 2e: Internal Auditing Services, FY2024-FY2028, System Office:**

\*Clarification for the minutes: This contract begins July 1, 2023 which is the beginning of FY24 and ends June 30, 2028 which is the end of FY28.

*The Finance and Facilities Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter a contract with Baker Tilly Virchow Krause, LLP, not to exceed \$3,000,000.00 over the course of five years for the purposes of providing Internal Auditing Services. The Finance and Facilities Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Trustee Grabowska made the motion and Trustee Sheran seconded. A roll call vote was conducted. The vote was as follows:

Trustee Ayemobuwa Aye  
Trustee Cowles Aye  
Trustee Grabowska Aye  
Trustee Huebsch Aye  
Trustee Janezich Aye  
Trustee Nishimura Aye  
Trustee Sheran Aye

The committee voted to approve the recommended motion.

**Agenda Item 3: College and University Financial Performance Update**

Committee Chair Cowles invited Vice Chancellor Maki to provide an update on the College and University Financial Performance as detailed in the meeting materials. The meeting materials for this item begin on page 69.

This being an informational item, there was no vote taken.

**Adjournment**

The committee chair adjourned the meeting at 4:08 p.m.